



community food centres
CANADA good food is just the beginning

Community Food Centres Canada Special Projects Manager – Market Greens

Full-time, permanent (37.5 hours per week)

[Community Food Centres Canada](#) (CFCC) is a national organization founded to provide ideas, resources and a proven approach to partner organizations across Canada so they can establish responsive, financially stable Community Food Centres. These centres work to bring people together to grow, cook, share, and advocate for good food. CFCC works with the broader food movement, including our Good Food Organizations, to build greater capacity for impact and to empower communities to work toward a healthy and fair food system. FoodFit is a healthy food and fitness program that we have developed that is being funded and implemented by partner Community Food Centres and Good Food Organizations across Canada.

We are looking for a highly-motivated and effective person to help us launch Market Greens, a new grants, pilot and research program aimed at understanding and documenting the impact and value of offering subsidies for fresh produce to people living on low incomes who are at risk for diet related disease. The program will include grants to community organizations to start affordable markets, targeted incentives to get additional subsidies into the hands of particular at-risk target groups, as well as pilots of a prescription model based in a health care setting. The focus of the initiative will be to create a case for funding and scaling the model and to find public and private stakeholders that are prepared to back it.

This position will oversee the project to ensure that all aspects are implemented according to the terms established with funders and according to CFCC's strategic objectives; that all research and evaluation processes are established and implemented and that learning translates into project refinement as necessary. They will have a strong understanding of nutrition, qualitative and quantitative research methods, grassroots food programs and the barriers in play in the lives of the low-income participants at community food organizations.

CFCC hires on the basis of merit and is strongly committed to equity and diversity within its community. We especially welcome applications from members of racialized groups, Indigenous persons, persons with disabilities, person of diverse sexual orientations and gender identities and others with the skills and knowledge to productively engage with diverse communities. We are committed to achieving full accessibility for persons with disabilities by arranging for any necessary accommodations

Responsibilities

- Manage all aspects of the Market Greens program, including contributing to the overall program strategy

- Collaborate with internal and external stakeholders to develop, implement and refine all aspects of program design (e.g. market best practices, selection criteria for grantees, targeted subsidy approach. Rx pilot design)
- Keep abreast of latest research and evidence relevant to project
- Manage partner relationships, carrying a portfolio 15 grantees
- Develop training support documents and toolkits
- Develop and deliver training tools, schedules and supportive resources for onboarding and offering ongoing support to Market Greens partner sites in the area of partner learning and networking
- Track budget and ensure all financial and other reporting requirements for government and private funders are fulfilled
- Create knowledge sharing opportunities online and in-person at annual gathering
- Work with external evaluators and researchers to develop tracking and research tools to measure impact of markets, targeted subsidies and Rx program
- Work with policy and government relations team to find ways to report and gain support for replication and scaling efforts beyond the life of the initial project

Qualifications

- 5+ years of project management experience in community-based / non-profit organizations
- 3+ years of community-based food programming experience
- University degree in a related area, or equivalent experience (e.g. Nutrition, Public Health, Health Promotion)
- Demonstrated experience with program planning and evaluation and/or research
- Experience with grant management and reporting
- Excellent writing and communications skills
- Experience with budgeting and financial systems/procedures
- Knowledge of community-based food programs and understanding of hunger/poverty/food system issues
- Experience with training, curriculum development or knowledge dissemination
- Bilingual in French an asset
- Solid experience with a variety of software, e.g. Powerpoint, Excel, web-based databases

Salary: \$55,000 - \$65,000 annually (+ benefits) based on experience.

Please email your cover letter and resume to work@cfccanada.ca . Specify Special Projects – Market Greens Manager in the subject line.

Deadline: October 20, 2019